

## FINANCIAL TRANSFER INSTRUCTIONS

The Community Foundation welcomes gifts of securities, mutual funds, wire and bank transfers. In advance of a transfer of assets held by a broker, please notify Keith McKittrick, Director of Philanthropic Operations <u>kmckittrick@communityfoundation.org</u> or by 413-417-6384 so that we can readily acknowledge your gift.

For transfers, please provide us with:

- 1. the name of the security/mutual fund being donated
- 2. the number of shares
- 3. your broker's phone number/contact information
- 4. the charitable fund at the Foundation to be credited with the gift.

## Securities and Mutual Funds

Once you have contacted the Foundation, please instruct your broker to transfer the securities. Your broker will need the following information:

Account Name:	Community Foundation of Western Massachusetts (via Vanguard)
Brokerage Account #:	73374986
Vanguard DTC #:	0062

If you have any questions regarding the transfer of securities, please contact your broker.

Thank you for choosing the Community Foundation of Western Massachusetts as your charitable partner. 02/24/2023

333 BRIDGESTREET | SPRINGFIELD, MA 01103 | 413-732-2858 PHONE | 413-733-8565 FAX