

Applicant Self-Assessment Tool

To ensure your time is valued, we kindly request your participation in this brief self-assessment tool. This tool will assist you in determining whether you meet the criteria before proceeding with the application. This tool is for your own use and is not part of your application, nor is it seen by CFWM staff.

Please answer the questions below about your organization.

Questions 1 – 2 determine eligibility, if you answer no to either question, you should NOT apply for Flexible Funding.

1. Is your organization registered as a 501(c)(3) tax-exempt organization or fiscally sponsored by a 501(c)(3) organization?
Yes
No
2. Does your organization operate within or significantly engage residents in Franklin, Hampden, or Hampshire County?
Yes
No

Questions 3-6 will help you determine the strength of your potential application. While answering “No” to any of these questions does not preclude your organization from applying for or receiving Flexible Funding, it may mean your organization is not a good candidate for approval.

3. Does your organization have a track record of successful programs or initiatives?
Yes
No
4. Does your organization have a clear mission and goals aligned with the Community Foundation of Western Massachusetts strategic focus areas? Please click [here](#) to review the criteria for the strategic focus areas.
Yes
No
5. Can your organization provide financial statements, including an annual budget?
Yes
No
6. Does your organization have a dedicated board of directors or advisory committee?
Yes
No

If you answered “no” to questions 3 through 6, please reach out to a CFWM program officer at Grants@communityfoundation.org.

You may also speak with us at our **Drop-in hours** at the following dates and locations:

- **August 9th** from 10 am – 1 pm at Greenspace Co-Work, 389 Main Street, 3rd Floor, Greenfield
- **August 10th** from 2 pm – 4 pm at Community Foundation of Western MA, 333 Bridge Street, Springfield
- **August 22nd** from 10 am – 1 pm at Click, 9½ Market Street, Northampton

OR

we are also available during Open Office hours via ZOOM at the following times:

- **September 5th – 8th** from 10 am – 2 pm. The ZOOM link is below:
<https://us02web.zoom.us/j/85214844849>